

# IPEd's accreditation exam: what you need to know

## What is it?

- An open-book editing exam that tests professional skills and knowledge
- Completed on-screen using Word and PDF documents
- Lasts for 4 hours including preparation and reading time

## Who is it for?

- Professional editors with at least a few years of practical editing experience [1]
- IPEd members, or members of approved affiliate editing organisations [2]

## When and where is it held?

- The accreditation exam is held about every 2 years. Check the [Exam page](#) for details.
- Where: Australian and New Zealand capital cities (excl. Darwin), with remote sittings available [3]

## How much does it cost?

- [Registration fees](#) range from A\$350 to A\$775 [4]
- Fees vary based on time of registration, resit status and concession status



## How do I prepare?

- Attend an exam preparation workshop – check IPEd’s [Events page](#) for offerings
- Study for several months, referring to recommended [exam resources](#)
- [Connect with others sitting the exam](#), and join a study group
- Complete the [sample exams](#)

## I want to register – what do I do?

- Read the [Guide for candidates](#)
- Learn about [exam registration](#) on IPEd’s website
- [Register for the exam event](#), and complete the online registration form (using the link emailed to you)
- Pay the [registration fee](#)

## I’m not ready to register, or I want more information.

- Find more detailed information on the [accreditation scheme section of IPEd’s website](#)

[1] IPEd recommends editors sit the exam after they have about 2 to 3 years of full-time editing experience, or at least 4 to 5 years of part-time or casual editing experience.

[2] Approved affiliate editing organisations: Canberra Society of Editors, CIEP, Editors Canada. Other organisations may be eligible.

[3] Remote sittings may be available for candidates outside Australia and New Zealand and for candidates in Australia and New Zealand who cannot attend an exam venue for a valid reason (e.g. travel to the nearest exam venue is prohibitively long, complex or expensive; a physical or other difficulty prevents you from attending a venue).

[4] These fees include GST. Candidates outside Australia do not pay GST.



# The accreditation exam explained

## Global Insights

Warner & Spencer has an international network with more than 150 offices worldwide. The established structure and services allow the clients to readily connect to the extensive domestic and international networks, expertise, and industry experience.

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## Our Mission

To provide professional value-added business services to improve business efficiency, reduce internal bureaucracy, and strengthen client-focused culture.

## What we offer

By service  
Consulting | Audit | Tax  
By Sector  
We help the clients to achieve their purposes and ambitions

Public sector organization | Private individual | Listed corporates with overseas operations | Owner managed business. Public sector organization | Private individual | Listed corporates with overseas operations | Owner managed business

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