

# IPEd's accreditation exam: what you need to know

## What is it?

- An open-book editing exam that tests professional skills and knowledge
- Completed on-screen using Word and PDF documents
- Lasts for 4 hours including preparation and reading time

## Who is it for?

- Professional editors with at least a few years of practical editing experience [1]
- IPEd members, or members of approved affiliate editing organisations [2]

## When and where is it held?

- When: The next accreditation exam is on Monday 12 August 2024
- Where: Australian and New Zealand capital cities (excl. Darwin), with remote sittings available [3]

## How much does it cost?

- [Registration fees](#) range from A\$350 to A\$775 [4]
- Fees vary based on time of registration, resit status and concession status



## How do I prepare?

- Attend an exam preparation workshop – check IPEd’s [Events page](#) for offerings
- Study for several months, referring to recommended [exam resources](#)
- [Connect with others sitting the exam](#), and join a study group
- Complete the [sample exams](#)

## I want to register – what do I do?

- Read the [Guide for candidates](#)
- Learn about [exam registration](#) on IPEd’s website
- [Register for the exam event](#), and complete the online registration form (using the link emailed to you)
- Pay the [registration fee](#)

## I’m not ready to register, or I want more information.

- Find more detailed information on the [accreditation scheme section of IPEd’s website](#)

[1] IPEd recommends editors sit the exam after they have about 2 to 3 years of full-time editing experience, or at least 4 to 5 years of part-time or casual editing experience.

[2] Approved affiliate editing organisations: Canberra Society of Editors, CIEP, Editors Canada. Other organisations may be eligible.

[3] Remote sittings may be available for candidates outside Australia and New Zealand and for candidates in Australia and New Zealand who cannot attend an exam venue for a valid reason (e.g. travel to the nearest exam venue is prohibitively long, complex or expensive; a physical or other difficulty prevents you from attending a venue).

[4] These fees include GST. Candidates outside Australia do not pay GST.