

# Maintaining consistency through a staggered delivery process

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7 May 2015

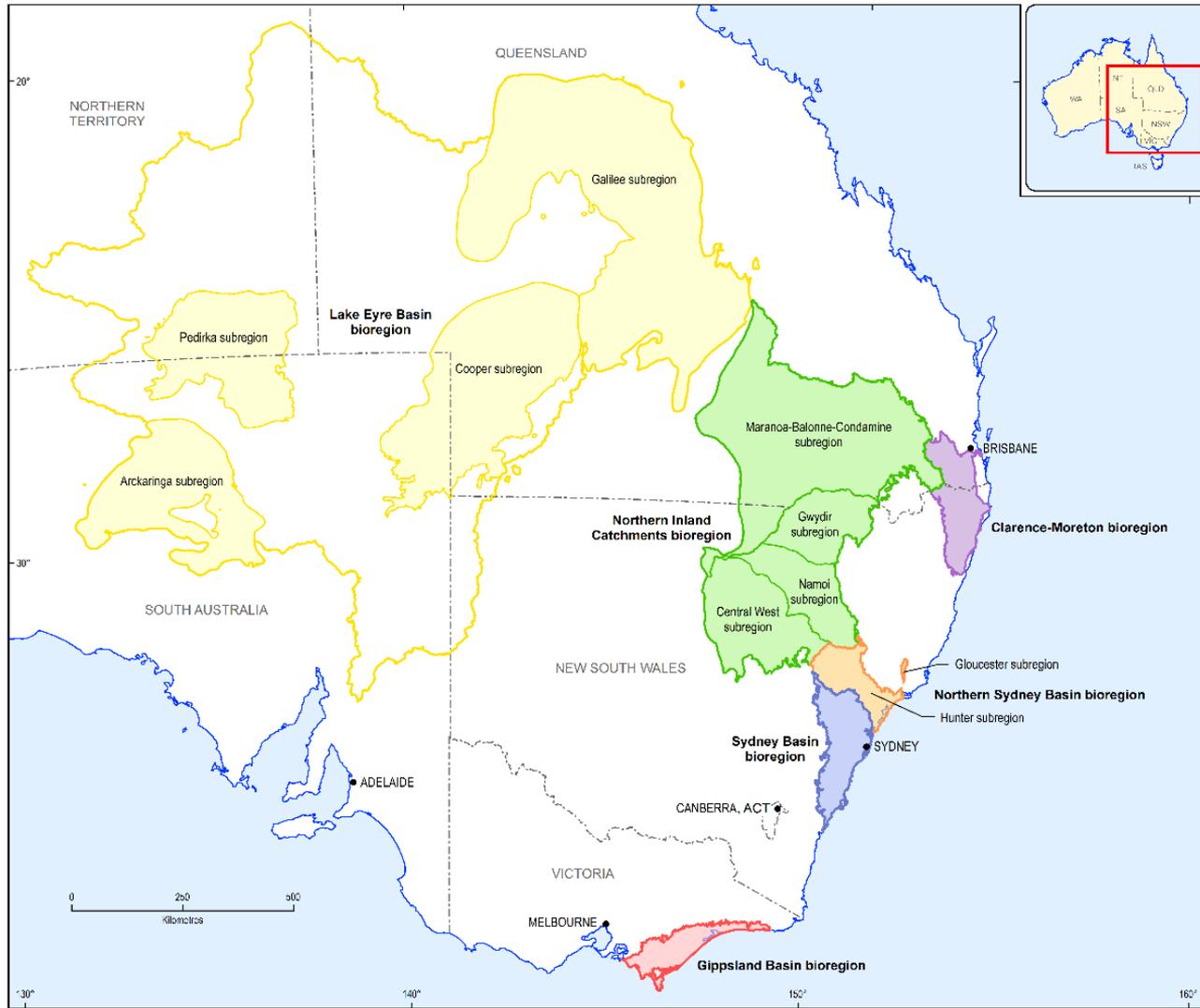
LAND AND WATER FLAGSHIP  
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# Overview

- The Bioregional Assessment Programme
- EditQueries and terminology standards
- PerfectIt and custom style sheet
- Controlled vocabulary and glossary service
- Future work

# The Bioregional Assessment Programme



What are the impacts of coal mining and coal seam gas extraction on water resources?

# Products

Component	Product code	Information	Section in the BA methodology <sup>a</sup>	Report
Component 1: Contextual information for the bioregion or subregion	1.1	Context statement	2.5.1.1, 3.2	■
	1.2	Coal and coal seam gas resource assessment	2.5.1.2, 3.3	■
	1.3	Description of the water-dependent asset register	2.5.1.3, 3.4	■
	1.4	Description of the receptor register	2.5.1.4, 3.5	■
	1.5	Current water accounts and water quality	2.5.1.5	■
	1.6	Data register	2.5.1.6	
Component 2: Model-data analysis for the bioregion or subregion	2.1-2.2	Observations analysis, statistical analysis and interpolation	2.5.2.1, 2.5.2.2	■
	2.3	Conceptual modelling	2.5.2.3, 4.3	■
	2.4	Two- and three-dimensional representations	4.2	<sup>b</sup>
	2.5	Water balance assessment	2.5.2.4	■
	2.6.1	Surface water numerical modelling	4.4	■
	2.6.2	Groundwater numerical modelling	4.4	■
	2.7	Receptor impact modelling	2.5.2.6, 4.5	■
Component 3: Impact analysis for the bioregion or subregion	3	Impact analysis	5.2.1	■
Component 4: Risk analysis for the bioregion or subregion	4	Risk analysis	2.5.4, 5.3	■
Component 5: Outcome synthesis for the bioregion	5	Outcome synthesis	2.5.5	■

# Scope and scale of editing for the Bioregional Assessment Programme

- Six distinct authoring teams with individual team cultures
- Review and approvals process includes two stages of review and approval through each of the four agencies
- Degree to which editors can influence content tapers off the further a product gets into the review and approvals process
- Three main tasks:
  - Initial edit
  - Response to review
  - Final proofread

# Harvesting terms: EditQueries

- Microsoft SharePoint list for harvesting terminology questions
- Editors are main users of this tool but authors are welcome to contribute also
- Editors contribute research and help to mediate a cross-disciplinary decision
- There is a formal approval process for terminology



EDIT

Save
 Cancel

Paste
 Copy

Delete Item
 Attach File

ABC
 Spelling

Commit
Clipboard
Actions
Spelling

Query \*

A A1 B I U

Is there standard text we should be using when the author has identified that there are no gaps for the section on 'Gaps'

Date opened

Justification and comments

A A1 B I U

Example text that I cobbled: 'No gaps were identified compiling the ecological assets for the Maranoa-Balonne Condamine subregion'

Decision

Date closed

Published in

Logged by \*

Closed by

Bioregion \*

- All
- LEB
- NIC
- CLM
- NSB
- SSB
- GIP

Select which bioregions this query affects

Status \*

Query type \*

EditQueries -

EDIT

Save Cancel Paste Copy Cut Delete Item Attach File ABC Spelling

Commit Clipboard Actions Spelling

Query \*

co-produced' vs. 'coproduced' vs. 'co produced'

Date opened 18/11/2014

Justification and comments

'co-produced' is in the Australian Oxford dictionary so I am guessing we are happy with 'co-produced water'?

Decision

co-produce  
co-produced

Date closed 25/11/2014

Published in

Logged by \* Schmidt, Becky (L&W, Black Mountain) x

Closed by Ahmad, Maryam (L&W, Black Mountain) x

Bioregion \*

All  
 LEB  
 NIC  
 CLM  
 NSB  
 SSB  
 GIP

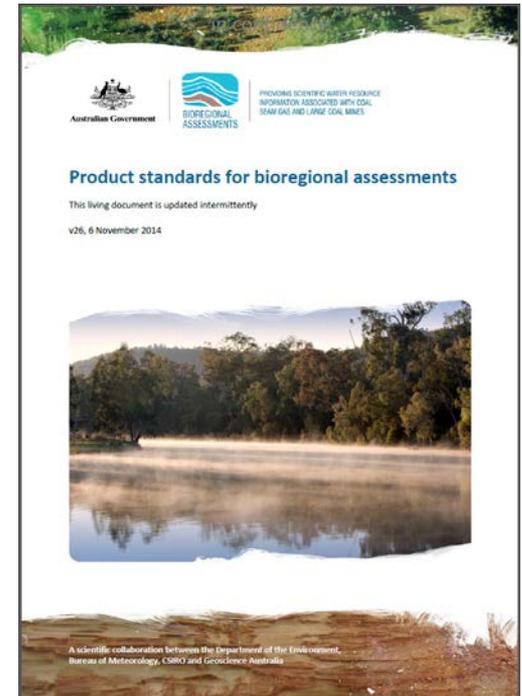
Select which bioregions this query affects

Status \* Open

Query type \* Language

# Delivering terminology standards

- Currently done as a PDF file that is internally distributed to all authors
- Product coordinators are embedded in project teams to help authors access and understand standards
- Authors work closely with editors and learn standards as they go
- Formal sign-off process



## in confidence

4 Language

intake (one word)	<b>K</b>
inter-aquifer (hyphen)	Kandosols (not 'kandosols', not 'Kandosol soils')
interconnectivity (one word, no hyphen)	Kati Thanda – Lake Eyre (use instead of 'Lake Eyre' but note that the name of the bioregion has not changed)
Intergovernmental Panel on Climate Change (IPCC)	Katoomba Coal Member
Interim Biogeographic Regionalisation of Australia (IBRA) (when named in text, ensure that it is clearly an IBRA bioregion or IBRA subregion, e.g. 'the South East Queensland IBRA bioregion' or 'the Moreton Basin IBRA subregion')	Kianga Formation
Interim Independent Expert Scientific Committee on Coal Seam Gas and Coal Mining (IIESC, before June 2012)	Kidston Dam (not 'Copperfield Dam')
Interim Program Leadership Group (until 9 August 2013)	Koburra Trough
Ipswich Coal Measures	Koorongarra seam
IQQM (Integrated Quantity-Quality Model)	Koukandowie Formation
Ironstone Coal	kriging
irrigation area (use only when referring to a value in km <sup>2</sup> ; if referring to location of an irrigation development use 'irrigation site')	Kurosols (not 'kurosols', not 'Kurosol soils')
irrigation site	<b>L</b>
the ISO 31000:2009 standard (on first mention use 'AS/NZS ISO 31000:2009 Risk management – principles and guidelines')	Lachlan Catchment Management Authority (LCMA)
isosurface	<b>Lake Eyre</b> ('Kati Thanda – Lake Eyre' instead but note that the name of the bioregion has not changed)
	Lake Eyre Basin bioregion (do not shorten)
	Lake Eyre Basin Bioregional Assessment (the Assessment)
	lakebed (one word)
	land system mapping
	land use (two words, no hyphen even when adjective)
	landholder (one word)
<b>J</b>	Landsat (always specify which version of Landsat was used, e.g. 'Landsat TM' or 'Landsat MSS')
James Cook University (JCU)	Landsat 7 ETM
Joe Joe Group	
Juandah Coal Measures	
judgement (use 'judgment' instead)	
judgment (not 'judgement')	

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## in confidence

4 Language

Landsat MSS	use 'lowland' as a modifier and 'lowlands' as a noun
Landsat TM	<b>M</b>
large coal mining (use instead of 'coal mining' in phrases such as 'impacts of coal seam gas and large coal mining development on water resources')	MacAllister seam
Leichhardt	mAHD (not 'm AHD')
Leloma Formation	main stem (two words)
licence (noun)	maize (do not use 'corn')
license (verb)	mangos
lidar	Mann-Kendall tau statistic
Lidsdale Coal	map-maker
likelihood	Maranoa
liquefied natural gas (LNG)	Maranoa-Balonne-Condamine subregion (in Northern Inland Catchments bioregion, do not shorten)
Lithgow Coal	mASL (not 'm ASL')
local government areas (LGAs; not capitalised when used generically)	material
local land services (LLS; not capitalised when used generically)	materiality
local land services regions (LLS regions; not capitalised when used generically)	Matters of National Environmental Significance (MNES)
loggers	Maules Creek Formation
long-term average extraction limit (LTAEI)	mBGL
longwall mining	McKinlay Shire Council
Lovelle Depression	mean (use in an arithmetic sense when referring to something that has been calculated; do not use 'average')
low and high (not 'high and low')	measurements (see 'units' in Table 11)
low flow (noun)	Melvilles Coal Member
lowercase	Mesozoic
low-flow (adjective)	metadata (one word)
lowland(s) (check < <a href="http://www.asris.csiro.au">http://www.asris.csiro.au</a> > for official names but when used generically)	

Product standards for bioregional assessments | 37

# PerfectIt

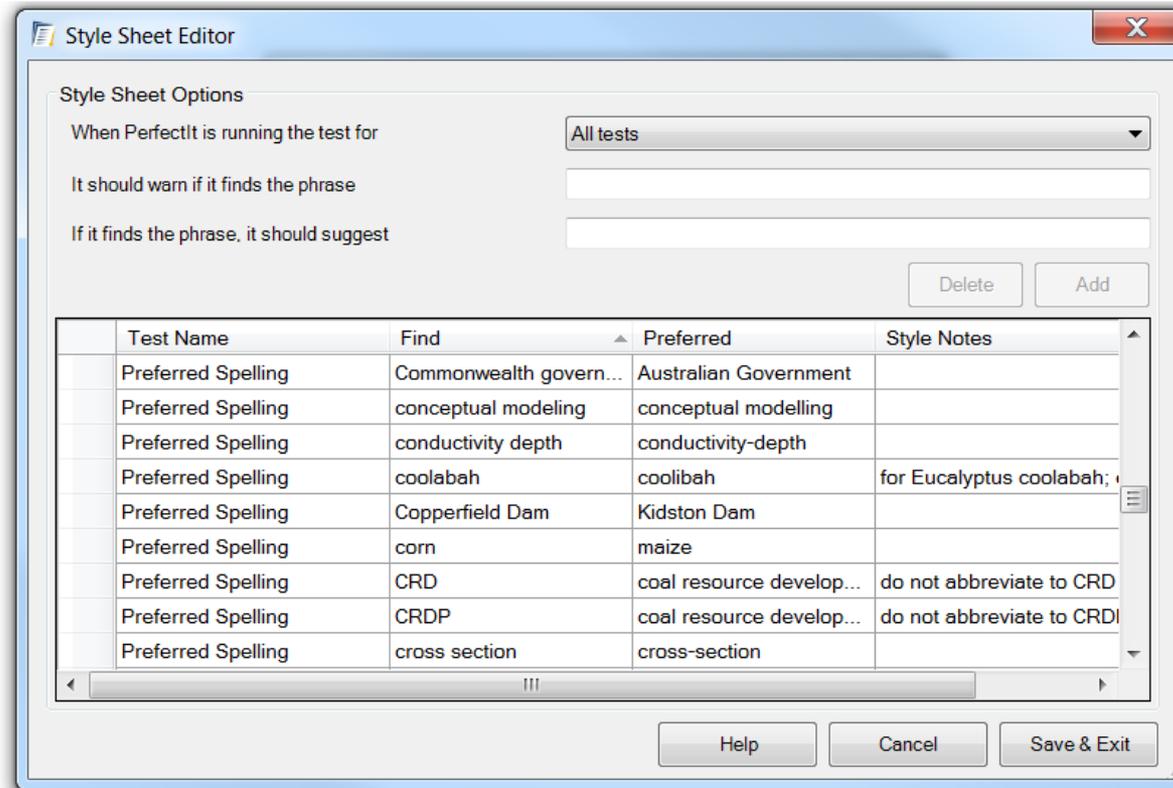
The screenshot displays the PerfectIt Pro application window titled "PerfectIt Pro - Maryam Ahmad". The main interface includes a menu bar with "File", "Tests", "Reports", "Customize", and "Help". Below the menu is an "Instructions" box with the text: "PerfectIt runs tests to help find errors in your text. Press 'Start' to begin." There are "Help" and "Start" buttons below the instructions. A "Settings" section contains a "Style sheet" dropdown menu set to "BA-PerfectITStyleShee", a "Selected tests" field showing "26 of 27" with a "Change" button, and a checked checkbox for "Show balloon tips as you correct".

The "Choose Tests" dialog box is open, showing a list of tests with checkboxes. All tests are currently checked:

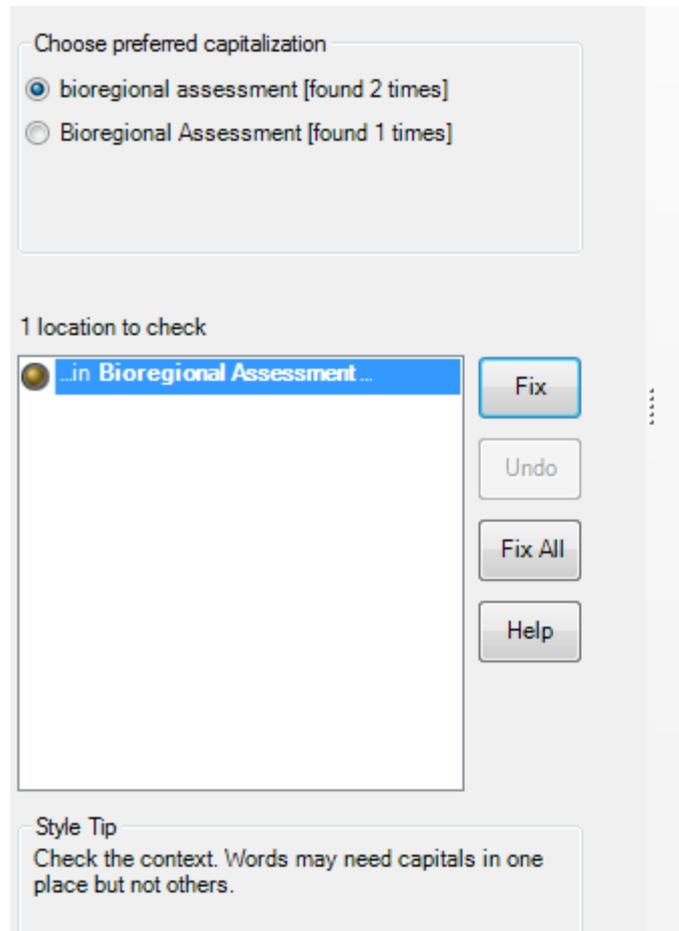
- Hyphenation / dashes
- Spelling consistency
- Abbreviations
- Capitalization
- Bullets / lists
- Tables, boxes and figures
- Comments left in the text
- Document finalizing / table of acronyms

The dialog box also includes a "Description" field with the text: "Tick the tests that you would like PerfectIt to run." and three buttons at the bottom: "Deselect All", "Cancel", and "Save & Exit".

# PerfectIt style sheet



# PerfectIt in action



## Component 1: Contextual information

from the NSW groundwater database in the Richmond River basin are unknown for most bores. Note that the stratigraphic unit at ti reported in the NSW groundwater database for all but six bores v Without this information, no meaningful analysis of the differenc relation to the source aquifer is possible. One of the biggest chall determine the stratigraphy of the bores, including the identificati bore screen from the lithological logs. Following extensive initial achieved for a large number of bores by converting the lithologic importing the data into a 3D geological modelling software (follo checking), as discussed in detail in **Bioregional Assessment** produ

Most trace elements have data available for only a few groundwa analyses have been performed several elements have concentrat triggers, but the current dataset is too sparse and the quality too about trigger value exceedances of these elements. Therefore, ac understand the range and distribution of the trace element conce basin.

### References

ANZECC (2000) Australian and New Zealand Guidelines for Fresh ; Volume 1, [The Guidelines](#). Australian and New Zealand Envi Council, Canberra.

Australian and New Zealand Environmental and Conservation Cou Quality Management Strategy: Paper No 4 - Australian and and marine water quality: Volume 1 - The Guidelines. Austr Environment and Conservation Council and the Agriculture

# PerfectIt in action

Error description (1 of 3)  
In your preferred style, these phrases should be carefully checked or avoided.

Next

Back

Suggestion  
Type any changes directly into MS Word.

3 locations: click to check

- ...groundwater **bore** database...
- ...the **bore** screen...
- ...groundwater **bore** data - update...

Fix

Undo

Fix All

Help

Style Tip  
use 'well' for oil wells or gas (hydrocarbon) wells; use 'bore' not 'well' in the context of groundwater

# Harvesting glossary items

The image shows a web application interface for managing glossary items. On the left, a sidebar displays a list of items with columns for 'Date logged' and 'Logged by'. The main area is a form titled 'EDIT' for creating or editing a glossary item. The form includes a toolbar with 'Save', 'Cancel', 'Paste', 'Cut', 'Copy', 'Attach File', and 'Spelling' buttons. The 'Date logged' field is set to '24/03/2015'. The 'Logged by' field is empty. The 'Query type' is set to 'New term for BA vocabulary'. The 'Term (proposed)' field is empty, with a note: 'Enter term or phrase that requires a definition in the BA vocabulary'. The 'Synonyms' field is empty. Below it, a note states: 'Describe other terms preferred by relevant disciplines. These can be alternate terms, 'use for' terms, 'see' references, 'use' references and variants as well as synonyms, near synonyms and scientific/technical names'. The 'Reuse or create new definition?' dropdown is set to 'Reuse existing definition'. A note below it says: 'Select whether you propose the definition be reused from an existing authority or whether BA need to considering creating a unique definition. The preferred option is to reuse definitions, when possible.' The 'Authority' section has several radio button options: 'BA M01', 'BA M02', 'BA M04', 'Products standards for bioregional assessments', 'Data management strategy and handbook', 'GABWRA', and 'Specify your own value:'. The 'Authority citation' field is empty. On the right, a search results page shows a list of items with columns for 'AIP', 'Data Mgmt', and 'Ecology'. The first item is 'Proposed definition' with a description: 'a mechanism by which the Programme will a statements to ensure they are fit for purpose quality to be made publicly available'. The second item is 'a check performed on each BA technical pro ensure that all of the datasets that have been the non-text elements such as maps, tables, product are correctly registered in the BA Re appropriate metadata'. The third item is 'a dataset stored within the BA Repository. Es according to the BA business rules, a metada BA Metadata Catalog and a provenance trac Provenance Management System unless it is'. The fourth item is 'the component of the BA Repository dedical provenance data/metadata for items of inter provenance. It is a custom API on top of a sc designed by the BA Repository Team. It stor Provenance Reporting Systems according to provenance standard. It is identified online a https://data.bioregionalassessments.gov.au/'. The fifth item is 'a type of metadata that refers to the process recording the origins of data and its subsequ and modification between databases'. The sixth item is 'the PROV ontology'.

# Vocabulary service

CSIRO Test Registry (alpha)

Browse

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Advanced ▾

Search

Submit

<http://registry.it.csiro.au> / [test1](#) / [ba-glossary](#) / [\\_environmental\\_impact\\_assessment](#)

Experimental

## Entry: environmental impact assessment

URI: [http://registry.it.csiro.au/test1/ba-glossary/environmental\\_impact\\_assessment](http://registry.it.csiro.au/test1/ba-glossary/environmental_impact_assessment)

a formal process used to predict the environmental consequences (positive or negative) of a plan, policy, program, or project prior the implementation decision

## Definition

### Description

a formal process used to predict the environmental consequences (positive or negative) of a plan, policy, program, or project prior the implementation decision

## Core metadata

is a [Concept](#)

submitted by [REDACTED]

accepted on 30 Oct 2014 00:08:16.789

Core metadata

[Reg metadata](#)

[Download](#)

[History](#)



## Links

.. none found

[http://registry.example.org/sally/\\_Sodosols](http://registry.example.org/sally/_Sodosols)

Stable

## Entry: Sodosols

URI: <http://registry.example.org/sally/Sodosols>

type: | [Concept](#) |

Soils with a clear or abrupt textural B horizon and in which the major part of the upper 0.2m of the B2 horizon (or the major part of the entire B2 horizon if it is less than 0.2m thick) is sodic and not strongly acid. Hydrosols and soils with strongly subplastic upper B2 horizons are excluded.

- [Core metadata](#)
- [Reg metadata](#)
- [Download](#)
- [History](#)
- [Send comment](#)

### Definition

RightsStatement	<a href="#">plain</a>
changeNote	Last updated 5 May 2015
created	5 May 2015
description	Soils with a clear or abrupt textural B horizon and in which the major part of the upper 0.2m of the B2 horizon (or the major part of the entire B2 horizon if it is less than 0.2m thick) is sodic and not strongly acid. Hydrosols and soils with strongly subplastic upper B2 horizons are excluded.
editorialNote	Approved by SLG Chair
isDefinedBy	<a href="#">sodosols.htm</a>
label	Sodosols
notation	SO
notation	Sodosols
prefLabel	Sodosols
source	<a href="#">TheAustralianSoilClassification</a>

### Links

Is defined by

- [sodosols.htm](#)



## Entry: dataset

URI: <http://registry.it.csiro.au/test1/ba-glossary/dataset>

a collection of data in files, databases or delivered by services that comprise a related set of information. Datasets may be spatial (e.g. a shape file or geodatabase or a Web Feature Service) or aspatial (e.g. an Access database, a list of people or a model configuration file). In the BA Repository, datasets are guaranteed to have a metadata record in the Metadata Catalogue and to have their components (files, database interface) delivered via the Data Store. In semantic web terms, a BA dataset is defined as a subclass of DCAT Dataset and PROMS Entity and is described in the BA Ontology

[Core metadata](#)[Reg metadata](#)[Download](#)[History](#)

## Definition

### Description

a collection of data in files, databases or delivered by services that comprise a related set of information. Datasets may be spatial (e.g. a shape file or geodatabase or a Web Feature Service) or aspatial (e.g. an Access database, a list of people or a model configuration file). In the BA Repository, datasets are guaranteed to have a metadata record in the Metadata Catalogue and to have their components (files, database interface) delivered via the Data Store. In semantic web terms, a BA dataset is defined as a subclass of DCAT Dataset and PROMS Entity and is described in the BA Ontology

## Links

.. none found

## Entry: Sodosols

URI: <http://registry.example.org/sally/Sodosols>

type: | [Concept](#) |

Soils with a clear or abrupt textural B horizon and in which the major part of the upper 0.2m of the B2 horizon (or the major part of the entire B2 horizon if it is less than 0.2m thick) is sodic and not strongly acid. Hydrosols and soils with strongly subplastic upper B2 horizons are excluded.

### Historical versions available

Version	Valid from	Valid to
<a href="#">_Sodosols:8</a>	6 May 2015 06:24:44.824	-
<a href="#">_Sodosols:7</a>	5 May 2015 12:13:12.210	6 May 2015 06:24:44.824
<a href="#">_Sodosols:6</a>	5 May 2015 12:09:38.569	5 May 2015 12:13:12.210
<a href="#">_Sodosols:5</a>	5 May 2015 11:05:38.903	5 May 2015 12:09:38.569
<a href="#">_Sodosols:4</a>	5 May 2015 11:05:11.768	5 May 2015 11:05:38.903
<a href="#">_Sodosols:3</a>	5 May 2015 11:04:03.876	5 May 2015 11:05:11.768
<a href="#">_Sodosols:2</a>	5 May 2015 10:29:38.297	5 May 2015 11:04:03.876
<a href="#">_Sodosols:1</a>	5 May 2015 10:28:47.383	5 May 2015 10:29:38.297

[Core metadata](#)[Reg metadata](#)[Download](#)[History](#)[Send comment](#)

# Linking to glossary items in products

Between Lakes Entrance and Marlo the soils are primarily Kurosols. Kurosols have strongly acidic subsoils with a pH less than or equal to 5.4 and a clear contrast between the A and B horizons (Department of Environment and Primary Industries, 2014a; Isbell, 2002). They generally have a low agricultural potential due to high acidity and [permeability](#). In the south of the [bioregion](#), surrounding Yarram there is another area dominated by Kurosols.

## *Glossary*

bioregion	the land area that constitutes a geographic location within which is collected and analysed data and information relating to potential impacts of coal seam gas or coal mining developments on receptors identified for key water-dependent assets
permeability	a measurement describing the ability of any fluid (water, oil) to pass through a porous material. Values vary widely, with higher values corresponding to aquifers (i.e., highly permeable) and lower values corresponding to aquitards (i.e. less permeable)

# Recap

- EditQueries and approval process for terminology standards
- PerfectIt and custom style sheet
- Harvesting glossary terms, review and approval of terms and definitions, vocabulary service and linking from products.

This is all made possible largely through the use of as much automation and technology as possible but none of it works without 'human' interactions and conversations.

# Future work

- Windows desktop and mobile app to track terminology questions as well as serve terminology standards
- PerfectIt (or similar) for authors
- (revisiting) .dic files for Microsoft Word
- Automating reference checks (with macros or revisiting EndNote)
- Separating content from format

# Questions?

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